



Position Title: Associate / Sr. Associate - Development Management  
Location: Mumbai and Bangalore  
Department: Development Management  
Qualification: B. Arch

#### Company Overview

RMZ is a global alternative asset owner, committed to making strategic investments in high-growth opportunities that support the development of a sustainable global economy.

With investments across Real Estate and Infrastructure, the core of our approach is creating outstanding value.

Our scale, reach and decades of experience empower us to further this ambition. Our strong presence across six major Indian markets reaffirms us as market leaders, and our ambitious future plans include expanding our footprint within India, as well as extending our influence globally. Owned by the Menda family, RMZ is a promise to transform for the future. As experienced owners, developers and operators of high-quality spaces, our purpose is to create consistent value. Our experience and expertise allow to build assets of the future independently, with partners in joint developments, joint ventures, or LP/ GP. Our diverse, pan-India Real Estate portfolio is spread across various sectors and regions, mitigating risks and volatility.

#### Position Overview

We are looking for Experienced, energetic seasoned professional to be part of RMZ Design Team. Candidate is responsible for effective and aesthetic architectural design of a projects, which accommodates the requirements of the client, local authorities, architectural standards and codes of practice and the requirements of other disciplines. Candidate is expected to act as a team member on one or more projects to complete design cycle, including schematic design, detailed design, and preparation of tender documents.

#### Key Responsibilities

#### ROLES & RESPONSIBILITIES

- Preparing necessary drawings & documents for feasibility studies for upcoming commercial projects. ▪ Providing necessary design support for participation in bids, competitions & presentation to investors & other key stakeholders.
- Drawing up the project brief, conceptualizing the master planning & design of large scale commercial, retail, residential & hospitality projects including interior design of the same.
- Drawing up RFPs, receiving quotes & hiring external architects, designers & consultants and managing their contracts & deliverables to meet the project requirements.
- Design process management, coordination between external and internal architects, designers, consultants, contractors & vendors.
- Selection of materials, designing, drawing delivery, tracking of project timeline, tracking of project costs, design & approval related documentation as well as developing sales, approval, tender, working & as built drawings, including area calculation. ▪ Tracking design deliverables from outsourced architects & consultants for the aspects of design, byelaws/NBC, budgeted project costs, project schedule & project brief compliance.
- Site supervision & responsibility in ensuring translation of design intent on to site.
- Quality control of & value addition to the design deliverables on paper & on site.
- Meeting and interacting with various members of other in-house teams to provide the necessary support in terms of drawings & data related to the projects.
- Complete design support for possible small scale/medium scale in house architectural & interior design projects. ▪ Responsibility for accuracy of data related to design, byelaw compliance & area calculations.

## Closing Statement

At RMZ, we advocate fair employment practices, and recruit talents based on merit and fit with our corporate values. We provide equal opportunity for all qualified persons and build an inclusive workplace regardless of race, gender, age, religious belief, or nationality.

Email your application with the job title in the subject line to [careers@rmz.com](mailto:careers@rmz.com)

